

ROUTING AND TRANSMITTAL SLIP

14 September 198

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	C/FMG		
2.	Attn:		
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

I found this memo on the 7th floor bulletin board. I suspect someone wanted it found. Is this intended to boost morale? A little more respect for the hard workers and punishment of the offenders may have been in order. It wasn't me who corrected the grammar/spelling. Over to you!

DO NOT use th

disposals,

FROM: (Name, org. symbol, Agency/Post)

Royal E. Elmendorf
ADDA

Room No.—Bldg.

Phone No.

5041-102

* U.S. GPO: 1988 — 241-174

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
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DD/A REGISTRY

FILE: Log 2-7

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